

VOLUNTEER REQUIREMENTS

- 1) Volunteer Application duly filled out and signed.
- 2) Fieldprint Fingerprint Clearance
- 3) Certificate of Attendance from Virtus for having Attend the Protecting God's Children Workshop (Please note that lessons received online must be maintained up-to-date).



ALL PARENTS MUST HAVE A CLEARED
VOLUNTEER FILE IN ORDER TO CHAPERONE FIELDTRIPS.

TO REGISTER FOR FINGERPRINTS

- 1) Log on to www.fieldprintflorida.com
- 2) Schedule an appointment
- 3) Create a username/password
- 4) In the Reason select I KNOW MY FIELDPRINT CODE
- 5) Use the following code : **FPAOMSchooIVol** (Case Sensitive)
- 6) The Website will prompt you with a facility to choose, appointment dates and times available.
- 7) Please ensure to take a photo id

TO REGISTER FOR VIRTUS CLASS

- 1) Log on to www.virtus.org
- 2) Register as a new participant
- 3) Select Your Organization : Miami, FL (Archdiocese)
- 4) Create a username and password
- 5) Fill out personal questions as requested
- 6) Please select the primary location where you work, volunteer or worship
Mother of Christ (School) (Miami)
- 7) If you volunteer at another Parish, please select the name of the other Parish on the following screen.
- 8) Click Volunteer and Parent and enter Parent in the area where it request Title
- 9) Please select any that apply in the following screen, most probably Volunteer-Parish
- 10) Answer questions as requested
- 11) Select the Session you wish to attend
- 12) Your last screen will Thank You for registering for the session.
- 13) Please make sure you write down the place, date and time of your session.
- 14) Please keep your username and password, since you will need it to keep you account up-to-date.

*Thank
You*